



## Hang Chi Holdings Limited

## 恒智控股有限公司

*(incorporated in the Cayman Islands with limited liability)*

**(Stock Code: 8405)**

### SHAREHOLDERS COMMUNICATION POLICY

#### 1 PURPOSE

- 1.1 This Policy aims to set out the provisions with the objective of ensuring that the shareholders (the “**Shareholders**”) of Hang Chi Holdings Limited (the “**Company**”) and, in appropriate circumstances, the investment community at large are provided with ready, equal and timely access to balanced and understandable information about the Company, in order to enable the Shareholders to exercise their rights in an informed manner.
- 1.2 For the purpose of this Policy, reference to the investment community is intended to include the Company’s potential investors as well as analysts reporting and analysing the Company’s performance.

#### 2 GENERAL POLICY

- 2.1 The board of directors of the Company (the “**Board**”) shall maintain an on-going dialogue with the Shareholders and the investment community. The Board will regularly review this Policy to ensure its effectiveness.
- 2.2 Information shall be communicated to the Shareholders and the investment community mainly through the Company’s financial reports (including quarterly report, interim report and annual report) and other regulatory disclosures, annual general meetings and other general meetings that may be convened, as well as by making available all the disclosures submitted to The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) and its corporate communications and other corporate publications on the Company’s website ([www.shuionnc.com](http://www.shuionnc.com)).
- 2.3 Effective and timely dissemination of information to the Shareholders and the investment community shall be ensured at all times.

### **3 COMMUNICATION STRATEGIES**

#### **Shareholders' enquiries**

- 3.1 Shareholders should direct their questions about their shareholdings to the share registrar of the Company.
- 3.2 Shareholders and the investment community may at any time make a request for the Company's information to the extent such information is publicly available.
- 3.3 Shareholders and the investment community shall be provided with designated contacts, email addresses and enquiry lines of the Company in order to enable them to make any query regarding the Company.

#### **Corporate Communications**

- 3.4 Corporate communications shall be provided to the Shareholders in plain language and in both English and Chinese versions to facilitate Shareholders' understanding. Shareholders have the right to change their choice of language (either English and/or Chinese) or means of receipt of the corporate communications (in hard copy or through electronic means).

*Note:* Corporate communication refers to any document issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the directors' report, the annual accounts together with a copy of the auditor's report, the interim report, the quarterly report, a notice of meeting, a circular and a proxy form.

#### **Company Website**

- 3.5 A dedicated Investor Relations section is available on the Company's website ([www.shuionnc.com](http://www.shuionnc.com)). The Company will regularly update the information on the its website.
- 3.6 Information released by the Company to the Stock Exchange is also posted on the Company's website ([www.shuionnc.com](http://www.shuionnc.com)) immediately thereafter. Such information includes financial reports, results announcements, circulars and notices of general meetings and other regulatory disclosures.
- 3.7 All press releases issued by the Company or its subsidiaries will be made available on the Company's website ([www.shuionnc.com](http://www.shuionnc.com)) as soon as practicable after their release.

## **Shareholders' Meetings**

- 3.8 Shareholders are encouraged to participate in general meetings or to appoint proxies to attend and vote at meetings for and on their behalf if they are unable to attend the meetings.
- 3.9 Appropriate arrangements for the annual general meetings shall be in place to encourage Shareholders' participation.
- 3.10 The process of the Company's general meeting will be monitored and reviewed from time to time, and, if necessary, changes will be made to ensure that Shareholders' needs are best served.
- 3.11 The chairman of the board and the board committees or their duly appointed delegates and external auditor will attend annual general meetings and be available to answer Shareholders' questions. The chairman of the independent board committee will also be available to answer questions at any general meeting to approve a connected transaction or any other transaction that requires independent shareholders' approval.

## **4 SHAREHOLDER PRIVACY**

- 4.1 The Company recognises the importance of Shareholders' privacy and will not disclose Shareholders' information without their consent, unless required to do so by the regulatory authorities or law enforcement agencies pursuant to applicable laws, rules or regulations.

March 2022